



Republic of the Philippines
Province of Northern Samar
Municipality of Mapanas

MINUTES OF THE 3RD QUARTER LOCAL PROJECT MONITORING COMMITTEE (LPMC) MEETING

Municipality of Mapanas, Northern Samar

Date September 18, 2026
Time 2:00 PM
Venue LGU-Mapanas

I. Call to Order

The 3rd Quarter meeting of the Local Project Monitoring Committee (LPMC) was called to order by Hon. Cyrus Borja, Chair of the Committee. The Chair welcomed the members, technical representatives, and stakeholders present and reiterated the importance of regular project monitoring to promote transparency, accountability, quality implementation, and timely completion of municipal projects.

II. Attendance

- Hon. Cyrus Borja – Chair, Local Project Monitoring Committee
- Myrna S. Cabujat – Member, Local Project Monitoring Committee
- Hon. Erminda T. Longcop – Member, Local Project Monitoring Committee
- Hon. Ed O. Laodenio- Member, Local Project Monitoring Committee
- Mr. Ruel Rongcales – Representative, Municipal Engineering Office
- EnP Charlie L. Monderondo – Secretariat, Local Project Monitoring Committee
- Mr. Reno C. Salazar – Secretariat, Local Project Monitoring Committee
- Ms. Nancy Taringting – Civil Society Organization (CSO) Representative
- Mr. Ronilo C. Jagonoy– Civil Society Organization (CSO) Representative

III. Purpose of the Meeting

The meeting was convened to review the projects monitored during the 3rd quarter, assess the implementation and documentation requirements of the identified municipal infrastructure and facility projects, determine matters requiring technical validation or follow-up, and agree on appropriate monitoring actions consistent with the approved Program of Work (POW), plans, specifications, and applicable project implementation requirements.

IV. Projects Monitored / Project Status and Findings

The Committee reviewed the eleven (11) projects included in the 3rd Quarter monitoring activity. For clarity and completeness of the record, the discussion of each project is presented in narrative form, incorporating the project cost, location, implementing agency, current monitoring condition, and the specific observations noted during the site inspection. Overall, the projects were generally observed to be in good condition, while a few minor matters requiring corrective action or continued attention were identified and recorded for appropriate follow-up.

- 1. Construction/Improvement of Quezon-Magsaysay FMR Phase II.** The project has an approved/indicated cost of PHP 24,988,866.03, is located in Barangay Quezon, and is being implemented by LGU Mapanas. During the 3rd Quarter monitoring, the project was assessed to be in good condition and ongoing. No problems or significant implementation concerns were encountered at the time of inspection. The Committee noted the importance of sustaining regular monitoring until completion and ensuring that succeeding works remain consistent with the approved Program of Work, plans, specifications, and applicable project requirements.
- 2. Construction of Multi-purpose Hall Phase II at Barangay Siljagon.** With a project cost of PHP 1,493,870.48, this project is located in Barangay Siljagon and is implemented by LGU Mapanas. The project was monitored as completed and generally in good condition. During the inspection, however, the Committee observed that the toilet bowl should be relocated. The matter was recorded for appropriate corrective action and follow-up so that the identified concern may be properly addressed and the completed facility may be maintained in satisfactory condition.
- 3. Rehabilitation of Solar Street Lights in Mapanas, Northern Samar.** The rehabilitation project has a project cost of PHP 3,500,000.00 and is implemented by LGU Mapanas within Mapanas, Northern Samar. The project was recorded as completed and in good condition during the monitoring activity. No problems or significant deficiencies were encountered at the time of inspection. The Committee emphasized the value of continuing routine inspection and documentation to help ensure that the rehabilitated street-lighting facilities remain functional and properly maintained.
- 4. Repair and Maintenance of Solar Lights in Mapanas, Northern Samar.** The project, amounting to PHP 1,194,282.10, is implemented by LGU Mapanas and covers solar-light repair and maintenance works within Mapanas, Northern Samar. Based on the monitoring activity, the project was completed and found to be in good condition. No problems were encountered during the inspection. The Committee noted that regular checking and preventive maintenance should continue as part of the LGU's efforts to preserve the condition and serviceability of the installed solar-light facilities.
- 5. Construction of Pathway at Barangay Sta. Potenciana.** The project has a cost of PHP 994,703.96 and is implemented by LGU Mapanas at Barangay Sta. Potenciana, Mapanas, Northern Samar. It was monitored as completed and in good condition. No problems or significant concerns were observed during the inspection. The Committee noted that the completed pathway should continue to be covered by regular monitoring and appropriate maintenance to preserve its condition and intended public use.
- 6. Improvement of Municipal Gymnasium Phase II, Barangay Del Norte, Mapanas, Northern Samar.** This project has a project cost of PHP 397,852.42, is located in Barangay Del Norte, and is implemented by LGU Mapanas. The monitoring team recorded the project as completed and in good condition. No problems or significant deficiencies were encountered during the site inspection. The Committee encouraged continued proper care and maintenance of the improved facility and the retention of complete project records and photo documentation for monitoring purposes.

- 7. Construction of Multi-purpose Gym Phase I at Barangay Magtaon.** The project has an indicated cost of PHP 3,990,833.43, is located in Barangay Magtaon, and is being implemented by LGU Mapanas. At the time of the 3rd Quarter monitoring, the project was in good condition and ongoing. No problems were encountered during the inspection. The Committee emphasized that implementation should continue in accordance with the approved plans, specifications, Program of Work, and applicable safety and quality requirements until the project is fully completed.
- 8. Construction of MAIHS Multipurpose Gym Phase III.** The project, with a cost of PHP 3,994,313.58, is located in Barangay Manaybanay and is implemented by LGU Mapanas. It was monitored as completed and in good condition. No problems or major deficiencies were observed during the monitoring activity. The Committee noted that proper turnover, documentation, and continuing maintenance of the completed facility should be observed in accordance with applicable LGU procedures.
- 9. Construction of Senior Citizen's Building Phase II.** The project has a cost of PHP 1,336,474.33, is located in Barangay Jubasan, and is implemented by LGU Mapanas. The project was recorded as completed and generally in good condition. During the inspection, the Committee observed that the exterior paint finish of the building should be improved. The concern was noted for appropriate finishing or corrective work and subsequent verification during follow-up monitoring to ensure that the completed facility is presented and maintained in satisfactory condition. Mrs. Nancy Taringting, CSO Representative also proposed for a Resolution respectfully requesting the Barangay Local Government Unit (BLGU) of Barangay Jubasan, Mapanas, Northern Samar to allocate funds for the Construction of a Concrete Pathway going to the Senior Citizen Building.
- 10. Construction of Multipurpose Gym Phase II.** The project has a cost of PHP 2,494,189.66, is located in Barangay Del Norte, and is being implemented by LGU Mapanas. The monitoring team found the project to be in good condition and ongoing, with no major implementation problem encountered. During the site visit, however, some workers were initially observed not wearing the required personal protective equipment (PPE), particularly safety helmets. The matter was immediately brought to the attention of the workers and site personnel, after which the workers complied by wearing the required PPE. The Committee reiterated that occupational safety measures and the consistent use of appropriate PPE must be observed at all times while construction activities are ongoing.
- 11. Construction of Barangay Road in Barangay Jubasan.** The project has a cost of PHP 1,994,737.85, is located in Barangay Jubasan, and is implemented by LGU Mapanas. The project was monitored as completed and in good condition. No problems or significant deficiencies were encountered during the inspection. The Committee noted the importance of continued observation and appropriate maintenance of the completed road to help preserve its condition and ensure the continued benefit of the infrastructure to the community.

V. Comments and Observations

The Committee noted that the eleven (11) projects covered during the 3rd Quarter monitoring activity were generally in satisfactory condition, with no major implementation issues reported. Completed projects were assessed based on physical condition and functionality, while ongoing projects were reviewed in terms of progress, workmanship, safety, and compliance with approved project documents.

Minor concerns were recorded. For the Multi-Purpose Hall Phase II at Barangay Siljagon, relocation of the toilet bowl was recommended, while improvement of the exterior paint finish was recommended for the Senior Citizen's Building Phase II at Barangay Jubasan. These concerns shall be addressed and verified during follow-up monitoring.

The Committee also gave priority consideration to the proposal of Mrs. Nancy Taringting, CSO Representative, requesting the BLGU of Barangay Jubasan to allocate funds for the Construction of a Concrete Pathway leading to the Senior Citizen's Building to improve accessibility and safety.

For the Construction of Multi-Purpose Gym Phase II at Barangay Del Norte, some workers were initially observed without safety helmets. The matter was immediately corrected, and the Committee reiterated the strict observance of occupational safety requirements and proper use of PPE at all times.

The Committee further emphasized continuous project monitoring, proper documentation and photo records, and prompt coordination among concerned offices and project implementers to ensure that identified concerns are acted upon and monitored until resolved.

VI. Action Points

- The LPMC Secretariat shall continue to consolidate the monitoring results, photo documentation, inspection notes, and other supporting records for all projects monitored during the quarter, and shall maintain these records for reference in succeeding monitoring activities and meetings.
- The Municipal Engineering Office, Technical Working Group, project supervisors, and concerned project implementers shall continue to ensure that ongoing works conform with the approved Program of Work, plans, specifications, applicable quality standards, and other project implementation requirements.
- The identified concerns on the relocation of the toilet bowl at the Multi-purpose Hall Phase II in Barangay Siljagon and the improvement of the exterior paint finish of the Senior Citizen's Building Phase II in Barangay Jubasan shall be communicated to the concerned project implementers for appropriate action and subsequent verification.
- Contractors, project supervisors, and site personnel shall regularly remind all workers to wear the required personal protective equipment, including safety helmets, and to observe appropriate workplace safety measures at all project sites throughout the duration of construction activities.
- Regular site monitoring shall continue for both ongoing and completed projects, as appropriate, to ensure that project implementation and physical condition remain satisfactory and that any issue which may arise is promptly documented, referred to the concerned office or implementer, and acted upon.
- Updates on the monitored projects, including the status of the identified minor corrective actions, shall be presented during the next LPMC meeting as part of the Committee's continuing monitoring, documentation, and oversight functions.

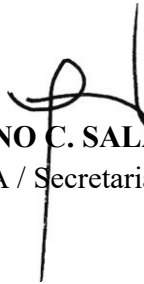
VII. Adjournment

With no further matters raised for discussion, the meeting was adjourned at a time to be validated from the official meeting record. The Chair thanked the members, technical representatives, and stakeholders for their participation and cooperation, and reiterated the importance of continuous project monitoring, workplace safety, transparency, accountability, proper documentation, and quality implementation of local government projects.

Prepared by:

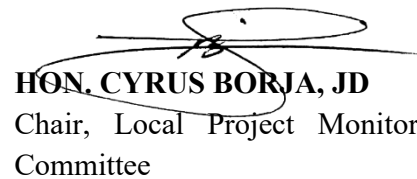


EnP CHARLIE L. MONDERONDO, MMEP
Planning Officer II/ Secretariat



RENO C. SALAZAR
PDA / Secretariat

Attested by:



HON. CYRUS BORJA, JD
Chair, Local Project Monitoring
Committee

PICTORIALS:

