



Republic of the Philippines
Province of Northern Samar

MUNICIPALITY OF MONDRAGON

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LOCAL PROJECT MONITORING COMMITTEE
2ND QUARTER MEETING
JUNE 10, 2026

MINUTES OF THE MEETING

I. Meeting Attendance

I.A. Attendance & Quorum

- A total of Eight (8) participants attended the meeting, thereby establishing a quorum.

I.B. Agenda

The agenda of the meeting included the following:

- Conduct of the 2nd Quarter LPMC Meeting
- Monitoring and updates on ongoing projects

II. Preliminaries

II.A. Opening Prayer

- The meeting commenced at 1:05 PM. with an opening prayer led by Ms. Joanalyn D. Espelimbergo.

II.B. Acknowledgement of Participants and Declaration of Quorum

- Engr. Leonardrey P. De Guia, LPMC Secretariat, acknowledged the presence of the participants.
- The meeting was formally called to order by Hon. Salve S. Malobago, Punong Barangay of Barangay De Maria and Chairperson of the LPMC, after confirming that a quorum was present.

II.C. Reading of Previous Minutes

A motion to dispense with the reading of the previous minutes was moved by Hon. Armando I. Mungcal, Punong Barangay of Barangay Cahicsan, and seconded by Hon. Eduardo Francisco Jr., Punong Barangay of Barangay San Antonio.

- The motion was approved by the Chairperson, Hon. Salve S. Malobago.
- Subsequently, Engr. Leonardrey P. De Guia presented the minutes of the previous meeting held on March 11, 2026.
- The approval of the minutes was moved by Hon. Arnel Domasig and seconded by Mr. Eduardo Espera Sr., CSO.
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III. Discussion

- LPMC Engr. Leonardrey P. De Guia, LPMC Secretariat, presented the agenda items for discussion, which included:
 - o Site observations during project inspections
 - o Other matters

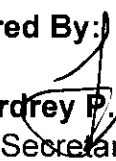
A. Site Observations during Project Inspections

- Mr. Arnel Domasig said that not at all using PPEs.
- Ms. Salve Malobago, LPMC Chairman said The project should be implemented Strictly in accordance with the approved plans, and only the materials, Specifications, and designs indicated in the plans should be used throughout the project implementation.
- The LPMC Members requested the passage of a resolution requiring the presence of the contractor or the project engineer at the project site during every inspection.
- Mr. Arnel Domasig moved the motion to make a Resolution for the presence Of Contractor of the Project during inspection, seconded by Mr. Armando Mungcal.
- The Contractor consider to have a communication letter before the inspection.
- MLGOO, Christine Dela Rosa reminded Engineer Jerson Pegenia to update the project billboard to ensure that the information displayed is accurate, complete, and reflects the current status of the project in accordance with transparency and monitoring requirements.
- LPMC Members schedule for the Training is on 3rd Quarter of the month of August.

IV. Adjournment

- With no further topics to discuss, the meeting was adjourned at 1:30 PM.

Prepared By:


Leonardrey P. De Guia
LPMC Secretariat

Approved By:


Hon. Salve S. Malobago
LPMC Chairman