



Republic of the Philippines
Province of Northern Samar

MUNICIPALITY OF MONDRAGON

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LOCAL PROJECT MONITORING COMMITTEE
3RD QUARTER MEETING
SEPTEMBER 04, 2026

MINUTES OF THE MEETING

I. Meeting Attendance

I.A. Attendance & Quorum

- A total of nine (13) participants attended the meeting, thereby establishing a quorum.

I.B. Agenda

The agenda of the meeting included the following:

- Conduct of the 3RD Quarter LPMC Meeting
- Monitoring and updates on ongoing projects

II. Preliminaries

II.A. Opening Prayer

- The meeting commenced at 9:45 A.M. with an opening prayer led by Engr. Leonardrey P. De Guia.

II.B. Acknowledgement of Participants and Declaration of Quorum

- Engr. Leonardrey P. De Guia, LPMC Secretariat, acknowledged the presence of the participants.
- The meeting was formally called to order by Hon. Salve S. Malobago, Punong Barangay of Barangay De Maria and Chairperson of the LPMC, after confirming that a quorum was present.

II.C. Reading of Previous Minutes

A motion to dispense with the reading of the previous minutes was moved by Mr. Frederico Quirino, a CSO representative, and seconded by Hon. Arnel Domasig, Punong Barangay of Barangay Talolora.

- The motion was approved by the Chairperson, Hon. Salve S. Malobago.
- Subsequently, Engr. Leonardrey P. De Guia presented the minutes of the previous meeting held on June 10, 2026.
- The approval of the minutes was moved by Mr. Eduardo M. Espera Sr. a CSO representative and seconded by Mr. Frederico D. Quirino, President of Kabalikat Civicom Association, Inc.

III. Discussion

- LPMC Engr. Leonardrey P. De Guia, LPMC Secretariat, presented the agenda items for discussion, which included:
 - o Site observations during project inspections
 - o Other matters

A. Site Observations during Project Inspections

- Punong Barangay Arnel O. Domasig of Brgy. Talolora presented his observations during site inspections, particularly the lack of manpower on the project Construction of Bridge at Brgy. San Isidro
- The Contractor explained that mostly of their manpower was absent during the site inspection

B. Updating of Project Billboards

- The Project Billboards was updated during the inspection

C. Site Housekeeping and Waste Segregation

- Hon. Salve S. Malobago, LPMC Chairperson, expressed concern regarding site housekeeping, proper waste segregation and material storage at construction sites. She requested that the Municipal Engineering Office include monitoring of cleanliness and orderliness during site inspections.

D. Proposed Resolutions

- Hon. Salve S. Malobago, LPMC Chairperson and the Punong Barangay of Brgy. De Maria moved for the adoption of a resolution requesting the Punong Barangay and a resident to be present during LPMC site inspection at their respective jurisdiction.
- The motion was seconded by Hon. Eduardo M. Francisco Jr.

IV. Adjournment

- With no further topics to discuss, the meeting was adjourned at 11:45 .M.

Prepared By:

Leonardrey P. De Guia
LPMC Secretariat

Approved By:

Hon. Salve S. Malobago
LPMC Chairman