



Republic of the Philippines
PROVINCE OF NORTHERN SAMAR
MUNICIPALITY OF PALAPAG

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Municipal Project Monitoring Committee

**2nd QUARTER LOCAL PROJECT MONITORING COMMITTEE (LPMC)
PROJECT INSPECTION AND MEETING**

June 11, 2026 | Legislative Session, People's Center, Palapag, Northern Samar

MINUTES OF THE MEETING

I. Meeting Attendance

The project inspection was attended by the following members:

Chairperson:

Hon. Helen C. Lim

Secretariat:

Ms. Lucille B. Gajutos-Galoy

Ms. Juvelyn A. Orio

Members:

Ms. Rosalinda S. Jarito

Hon. Analiza C. Acquiart

Hon. Sonie O. Romance

Hon. Melissa Jane M. Omayon

Engr. Raul Gorembalem

Ms. Flor M. Monica, CSO - Northern Samar Rice Producers Marketers Cooperatives

Mr. Arvin J. Espinosa, CSO - Pag-Asa Youth Organization of the Philippines (PYAP)

Proponents:

Hon. Helen C. Lim, Punong Barangay Simora

Hon. Analiza C. Acquiart, Punong Barangay Asum

Hon. Jesusa A. Joco, Punong Barangay Benigno S. Aquino Jr.

Hon. Melissa Jane M. Omayon, Punong Barangay Tinampo

Hon. Cerila C. Barsolaso, Punong Barangay Tambangan

Hon. Rossenett C. Gorembalem, Punong Barangay Laniwan

II. Agenda

- 2nd Quarter Municipal Project Monitoring Committee (MPMC) Project Inspection and Meeting

III. Discussion

At around 8:00 o'clock in the morning, the MPMC conducted project monitoring visits to several projects, including:

- Widening of Access Road at Barangay Simora
- Replacement of Existing Electric Street Lights to Solar Street Lights-Poblacion Brgys. and Installation of Additional Solar Street Lights
- Improvement/Rehabilitation of People's Center Building & Compound at Barangay Tambangan



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The monitoring revealed various findings and recommendations as follows:

● **Widening of Access Road at Barangay Simora**

Findings	Recommendations
• The project is currently ongoing and implementation remains on schedule. • Minor revisions were made to the actual location/alignment of the road concreting. • Welcome Arch still to be constructed.	• MEO to instruct contractor to update plans and drawings to reflect changes in road concreting location • MEO to closely coordinate with the contractor to ensure the proper, standard-compliant implementation and construction of the Welcome Arch for Barangay Simora.

● **Replacement of Existing Electric Street Lights to Solar Street Lights - Poblacion Brgys. and Installation of Additional Solar Street Lights**

Findings	Recommendations
• The project is completed. • Some solar street lights were relocated to alternative sites from their originally planned locations.	• MEO to instruct the contractor to update the As-Built plans and working drawings to accurately reflect the actual changes in the locations of the solar streetlights.

● **Improvement/Rehabilitation of People's Center Building & Compound at Barangay Tambangan**

Findings	Recommendations
• The project is currently ongoing and implementation remains on schedule. • Two (2) units of convenience outlets have not yet been installed at the Mayor's Office pantry • Electrical switches were not embedded/recessed into the concrete wall at the General Services Unit (GSU) Office	• MEO to instruct contractor to install two (2) units of convenience outlets at the Mayor's Office pantry and rectify and embed the exposed electrical switches into the concrete wall at the GSU Office.

The MPMC passed the following resolutions:

- **MPMC Resolution No. 002, Series of 2026:** *"Requesting the Municipal Mayor Florencio A. Batula, Jr., for the Provision of Uniforms (Polo Shirts and Jackets) and Personal Protective Equipment (PPE) for the Members of the Municipal Project Monitoring Committee (MPMC)"; and*



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- **MPMC Resolution No. 003, Series of 2026:** *“Requesting the Municipal Mayor Florencio A. Batula, Jr., through the Municipal Engineering Office, for the Provision of a Project Progress Monitoring Board and the Assignment of Dedicated Technical Personnel for the Strict Supervision of Infrastructure Projects Implemented in the Municipality of Palapag, Northern Samar”.*

The project monitoring visit concluded at 12:00 NN and was followed by a meeting on the discussion of observed issues and recommended actions by the Members.

The results of the monitoring will be forwarded to the Municipal Engineering Office, Office of the Municipal Mayor and Office of the Municipal Vice-Mayor for appropriate action.

The committee adjourned at around 2:40 o'clock in the afternoon.

Prepared by:


JUVELYN A. ORIO
MPDO Support Staff

Reviewed by:


LUCILLE B. GAJUTOS-GALOY
MPDC

Approved by:


HON. HELEN C. LIM
LPMC Chairperson/Liga ng mga Barangay President