



Republic of the Philippines  
PROVINCE OF NORTHERN SAMAR  
**MUNICIPALITY OF PALAPAG**

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**Municipal Project Monitoring Committee**

EXCERPT FROM THE MINUTES OF THE 3<sup>RD</sup> QUARTER 2026 MEETING OF THE MUNICIPAL PROJECT MONITORING COMMITTEE OF PALAPAG, NORTHERN SAMAR HELD ON SEPTEMBER 11, 2026, 4:30 PM AT THE LEGISLATIVE HALL, PEOPLE'S CENTER, PALAPAG, NORTHERN SAMAR

**MPMC RESOLUTION No. 004, Series of 2026**

**A RESOLUTION RECOMMENDING THE INSPECTION AND VERIFICATION OF SOLAR STREETLIGHTS UPON DELIVERY TO THE PROJECT SITE BY THE MUNICIPAL ENGINEERING OFFICE (MEO), THROUGH ITS DESIGNATED TECHNICAL PERSONNEL, IN COORDINATION WITH THE RELEVANT ENTITIES AND CONCERNED OFFICIALS IN THE MUNICIPALITY OF PALAPAG, NORTHERN SAMAR**

**WHEREAS**, the Municipality of Palapag continues to implement projects for the provision and installation of solar streetlights in the different barangays of Palapag, Northern Samar;

**WHEREAS**, it is necessary to inspect and verify the delivered solar streetlights upon arrival at the project site to ensure that their quantity, specifications, quality, completeness, and condition conform to the approved procurement documents and project requirements;

**WHEREAS**, the Municipal Project Monitoring Committee (MPMC), through Resolution No. 003, Series of 2026, previously recommended the provision of a Project Progress Monitoring Board and the assignment of dedicated technical personnel through the Municipal Engineering Office (MEO) for the strict supervision of infrastructure projects implemented in the Municipality of Palapag;

**WHEREAS**, MPMC Resolution No. 003, Series of 2026, recognizes the important role of the MEO in providing technical oversight of infrastructure projects and the need for dedicated technical personnel to supervise project implementation and ensure compliance with approved plans, specifications, and quality standards;

**WHEREAS**, this Resolution is intended to reinforce and complement MPMC Resolution No. 003, Series of 2026, particularly the provision on the assignment of dedicated MEO technical personnel for the monitoring and supervision of infrastructure projects;

**WHEREAS**, the MEO, through its designated technical personnel, is in a proper position to conduct the technical inspection and verification of the delivered solar streetlights and determine whether the items conform to the approved specifications and project requirements;

**WHEREAS**, the inspection shall be conducted in coordination with the concerned contractor and barangay officials within the project site to facilitate proper verification, documentation, and immediate reporting of any deficiencies, damages, or non-conforming items;

**WHEREAS**, any defective, damaged, incomplete, or non-conforming items identified during the inspection shall be properly documented and referred to the contractor and concerned offices for appropriate corrective action;

**NOW, THEREFORE**, upon motion of Punong Barangay Mellissa Jane A. Omayon, duly seconded by Punong Barangay Annaliza Acquiart, be it **RESOLVED, AS IT IS HEREBY RESOLVED**, to recommend that the Municipal Engineering Office (MEO), through its designated technical personnel, conduct the inspection and verification of the solar streetlights



**PALAPAG@2040** Padayon Pag-unawa.  
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immediately upon delivery to the project site, in coordination with the concerned contractor and barangay officials within the project site, as well as the appropriate inspection and acceptance personnel of the Municipality;

**RESOLVED FURTHER**, that the inspection shall verify the quantity, specifications, quality, completeness, and condition of the delivered solar streetlights against the approved procurement documents and project requirements;

**RESOLVED FURTHERMORE**, that only items found to be compliant with the approved specifications and project requirements shall be recommended for acceptance, while any defective, damaged, incomplete, or non-conforming items shall be properly documented and referred to the contractor and concerned offices for appropriate action;

**RESOLVED FINALLY**, that the appropriate reports and other supporting documents shall be prepared and maintained for proper documentation, accountability, monitoring, and audit purposes.

**APPROVED** this 11th day of September 2026 at Palapag, Northern Samar.

**I HEREBY CERTIFY** to the correctness of this Resolution.

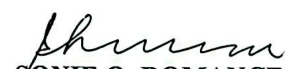
  
**AIRA MAE A. VERANO**  
PEA/LMPC Secretariat

**THE COMMITTEE MEMBERS:**

  
**HELEN C. LIM**  
President, Liga ng mga Barangay  
Chairman

**ROSALINDA S. JARITO**  
MLGOO  
Vice-Chairman

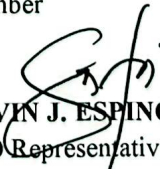
  
**ANALIZA C. ACQUIAT**  
Punong Barangay, Brgy. Asum  
Member

  
**SONIE O. ROMANCE**  
Punong Barangay, Brgy. Pangpang  
Member

  
**MELISSA JANE M. OMAYON**  
Punong Barangay, Brgy. Tinampo  
Member

  
**RAUL C. GOREMBALEM**  
MEO Personnel  
Member

**FLOR M. MONICA\***  
CSO Representative  
Member

  
**ARVIN J. ESPINOSA**  
CSO Representative  
Member

\*Attending a seminar



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