



Office of the Municipal Mayor

EXECUTIVE ORDER NO. 18 Series of 2025

AN ORDER RECONSTITUTING AND REORGANIZING THE LOCAL PROJECT MONITORING COMMITTEE (LPMC) OF THE MUNICIPALITY OF SAN ANTONIO, PROVINCE OF NORTHERN SAMAR, AND FURTHER PROVIDING FOR ITS ROLES AND FUNCTIONS

WHEREAS, RA 7160 or otherwise known as the Local Government Code of 1991 devolved the function of both Monitoring and Evaluation of Local Programs and Projects to the Local Government units (LGUs);

WHEREAS, Executive order 93, dated 01 June 1993 provides for the organization of Project Monitoring Committee and Conduct of regular Monitoring and evaluation under the Regional Project Monitoring and Evaluation System (RPMES);

WHEREAS, DILG MC No. 2004-78 was issued to facilitate the organization and reconstitution of PMCs nationwide and to further strengthen the roles of said committee in ensuring transparency and accountability in the implementation of local development programs and projects

WHEREAS, DILG MC No. 2019-188 enjoins concerned local government officials to organize Local PMCs (LPMCs) in their respective jurisdiction if not yet established, or reconstitute said LPMCs if already existing and further inform the latter of their functions and responsibilities;

WHEREAS, DILG MC No. 2020-070 enjoins local officials as well to Reconstitute LPMCs and to Organize the Barangay Project Monitoring and Evaluation Committees in Support of the Retooled Community Support Program;

NOW THEREFORE, By virtue of the powers vested on me by laws and other pertinent issuances, I, **GARY M. LAVIN**, Municipal Mayor of the Municipality of San Antonio, Province of Northern Samar do hereby order the Reconstitution and Reorganization of the Municipal Project Monitoring Committee:

Section 1. Composition. The Local Project Monitoring Committee (LPMC) shall be composed by the following:

Chairperson: RUSTICO B. CASTILLO, JR., LnB President

Members:

1. LINDY S. LIPATA - MLGOO
2. SHAUN R. COLLAMAR, CSO Representative - IDBC
3. EDNA C. CASTILLO, CSO Representative - MAFIFAA
4. Four PMC members appointed by the LCE from among the nominees of the LDC.
 - a. SAMUEL S. OSTIA, Municipal Agriculture Officer (MAO)
 - b. ARNOLD D. DENTE, Municipal Assessor
 - c. OSCAR D. MONSANTO, Punong Barangay – Ward I
 - d. CLETE L. GALLANO, Punong Barangay - Vinisitahan

Section 2. Roles and Responsibilities of the LPMC:

1. Provide list and schedule of all projects to be monitored by NGOs involved in project monitoring;



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2. Collect and process reports of implementers and NGO monitors on the status of project implementation for the information of the development council and next higher-level project monitoring committee;
3. Pinpoint problems and verify information to be submitted for analysis and action of the development council;
4. Provide feedback on the remedial actions of the development council and follow up their implementation;
5. Prepare and disseminate periodic project monitoring report the status of project implementation;
6. Elevate to higher-level bodies problems/issues which are not resolved at the LPMC level; and
7. Provide assistance in monitoring the Barangay Project Monitoring and Evaluation Committees (BPMECs).

Section 3. Meeting and Quorum. The LPMC shall meet quarterly and submit report on their regular meeting and actual monitoring/field inspection of the Programs, Projects and/or Activities to the secretariats of the LPMC of Northern Samar and Regional Office - 8.

Section 4. Secretariat: The *Municipal Planning and Development Coordinator* is designated as secretariat of the quarterly meeting and shall assist the body in the preparation and submission of their Project Monitoring Inspection Report.

Section 5. Effectivity: This Executive Order shall take effect immediately.

Done this 16th Day of September 2025 in San Antonio, Northern Samar.

GARY M. LAVIN
Municipal Mayor