



Republic of the Philippines
Province of Northern Samar
Municipality of San Jose

MUNICIPAL PLANNING AND DEVELOPMENT OFFICE

MINUTES OF THE MEETING

Local Project Monitoring Committee (LPMC)

Date	March 23, 2026
Time	09:00 A.M.
Venue	2 nd Floor, Municipal Building, San Jose, Northern Samar
Presiding Officer	Engr. Ryan Roger A. Anaviso — Vice-Chairman, LPMC
Type of Meeting	Local Project Monitoring Committee (LPMC) Meeting

MEMBERS PRESENT

NAME	DESIGNATION / OFFICE
GILBERT P. TESALONA	MPDC / LPMC Secretariat
JERRY L. BALOGNAPO	Punong Barangay Dao
MA. GUNDELINA V. BALASOLLA	LNB President
RYAN ROGER A. ANAVISO	Municipal Engineer / Vice-Chairman
MARICEL D. MARTIN	MLGOO / DILG
KIRK ETHAN C. PONDEMIRA	Engineer I
GRACE L. TOYCO	Mayor's Staff
RADY L. TOYCO	MPDO Staff
MARY ROSE THALEA FUA	Tourism Staff

I. CALL TO ORDER

The meeting was called to order by the Vice-Chairman of the Local Project Monitoring Committee (LPMC), Engr. Ryan Roger A. Anaviso, who acknowledged the presence of the members of the Committee and formally opened the proceedings.

II. OPENING CEREMONIES

The meeting commenced with the following opening ceremonies:

1. Prayer
2. Singing of the Philippine National Anthem

III. OBJECTIVES OF THE MEETING

The objectives of the meeting were presented and discussed, as follows:

3. To review the status of implemented and on-going Programs, Projects, and Activities (PPAs) and determine whether they are on track with their targets.
4. To identify issues and concerns affecting the implementation of PPAs and recommend necessary corrective actions.

IV. MEETING SUMMARY

The Vice-Chairman acknowledged the presence of the LPMC members and presided over the discussion of agenda items. The committee deliberated on the status of on-going programs, projects, and activities (PPAs) to assess whether implementation is on schedule and to identify areas requiring corrective intervention.

Key Discussion Point:

- Construction (COMPLETION) of Flood Control Structures — Brgy. San Lorenzo

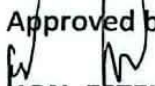
V. ADJOURNMENT

There being no other matters to discuss, the meeting was adjourned at 11:30 P.M. The Chairman thanked all the members and participants for their attendance and active participation.

Prepared by:


Engr. GILBERT P. TESALONA
LPMC Secretariat

Approved by:


HON. ESTELITO T. PEREZ, JR.
Sb Member/Chairman, LPMC