



OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 15
Series of 2026

REORGANIZING THE LOCAL PROJECT MONITORING COMMITTEE (LPMC) OF THE LOCAL
GOVERNMENT UNIT OF SAN JOSE, NORTHERN SAMAR.

WHEREAS, Executive Order No. 376 s. 1989 as amended by Executive Order No. 93 s. 1993 mandates the creation of a Local Project Monitoring Committee (LPMC) at the municipal level to facilitate project implementation and develop facilitation, problem-solving, monitoring, and evaluation of foreign, national, and locally funded projects;

WHEREAS, the Department of the Interior and Local Government (DILG) has issued Memorandum Circular No. 2019-188 dated November 14, 2019, which provided the guideline on the reorganization and reconstitution of the Project Monitoring Committee;

WHEREAS, the Local Project Monitoring Committee is necessary for the monitoring, evaluation, and formulation of recommendations on the implementation of development plans and programs in the municipality;

WHEREAS, there is a need to reorganize the Municipal Project Monitoring Committee to update its membership and to replace members who no longer represent their office;

NOW THEREFORE, premises considered and by virtue of the powers vested in me under the laws of the Republic of the Philippines **I, DAMIAN T. LUZON, JR.**, Municipal Mayor of San Jose, Northern Samar, do hereby reorganize the LOCAL PROJECT MONITORING COMMITTEE (LPMC) and order the following:

Section 1 Composition. The Municipal Project Monitoring Committee shall be composed of the following:

Chairman	Hon. Estelito T. Perez, Jr. SB Member, Appropriation Committee Chairman
Vice Chairman	Engr. Ryan Roger A. Anaviso Municipal Engineer
Member	Maricel D. Martin MLGOO-DILG Anthony V. Dones CSO Representative Susan V. Pascua CSO Representative Hon. Ma. Gundelina V. Balasolla President, Liga ng mga Barangay Jerry L. Balognapo Brgy. Capt. of Dao Dr. Myrlin L. Bellaflores Municipal Administrator Mayor's Staff Representative

Republic of the Philippines
Province of Northern Samar
Municipality of San Jose



OFFICE OF THE MUNICIPAL MAYOR

Secretariat - Engr. Gilbert P. Tesalona
Member - Rady L. Toyco

Section 2. Functions. The Municipal Project Monitoring Committee shall have the following functions:

1. Provide the list and schedule of all projects to be monitored to NGOs involved in project monitoring;
2. Collect and process reports of implementers and NGO monitors on the status of project implementation for the information of the development council and next higher level PMC;
3. Determine problems related to the implementation of programs and projects and verify information to be submitted for analysis and action of the MDC
4. Provide feedback on the remedial actions of the MDC and follow-up implementation;
5. Prepare and disseminate periodic project monitoring reports on the status of project implementation to the Regional PMC (RPMC); and
6. Elevate to higher level bodies (e.g. National PMC (NPMC), RPMC) issues and problems which are not resolved at the MPMC level.

Functions of LPMC Secretariat

1. Prepare the M & E work program to be undertaken by the PMC during any given fiscal year which will include the list of the projects and schedule of implementation based on submission of implementing agencies;
2. Provide the Local Chief Executive with information on the projects to be monitored by the PMC;
3. Facilitate inter-agency, inter-governmental, and field headquarters coordination, if necessary.

Section 3. Repealing Clause. All executive orders, proclamations, rules, regulations, previous issuances, or parts thereof, inconsistent with the provisions of this Order are hereby repealed, amended, and modified accordingly.

Section 4. Effectivity. This Executive Order shall take effect immediately.

Done this 19th day of January, 2026 at Municipality of San Jose, Northern Samar, Philippines.


HON. DAMIAN T. LUZON, JR.
Municipal Mayor