



Republic of the Philippines
Province of Northern Samar
Municipality of San Jose

MUNICIPAL PLANNING AND DEVELOPMENT OFFICE

MINUTES OF THE MEETING

Local Project Monitoring Committee (LPMC)

Date	June 29, 2026
Time	01:00 P.M.
Venue	2 nd Floor, Municipal Building, San Jose, Northern Samar
Presiding Officer	HON. ESTELITO T. PEREZ, Chairman, LPMC
Type of Meeting	Local Project Monitoring Committee (LPMC) Meeting

MEMBERS PRESENT

NAME	DESIGNATION / OFFICE
ESTELITO T. PEREZ, JR.	LPMC CHAIRMAN
GILBERT P. TESALONA	MPDC / LPMC Secretariat
RYAN ROGER A. ANAVISO	Municipal Engineer
KIRK ETHAN C. PONDEMIRA	ENGINEER I
GINA R. MIANO	DILG STAFF
APRILLE T. GUARDIANO	MCT-MAC
LOUIE DOLOSA	Mayor's Staff
RADY L. TOYCO	Planning Assistant

I. CALL TO ORDER

The meeting was called to order by the Chairman of the Local Project Monitoring Committee (LPMC), HON. ESTELITO T. PEREZ, JR., who acknowledged the presence of the members of the Committee and formally opened the proceedings.

II. OPENING CEREMONIES

The meeting commenced with the following opening ceremonies:

- Prayer
- Singing of the Philippine National Anthem

III. OBJECTIVES OF THE MEETING

To review the status of implemented and on-going Programs, Projects, and Activities (PPAs) and determine whether they are on track with their targets.

To identify issues and concerns affecting the implementation of PPAs and recommend necessary corrective actions.

IV. MEETING SUMMARY

The Vice-Chairman acknowledged the presence of the LPMC members and presided over the discussion of agenda items. The committee deliberated on the status of on-going programs, projects, and activities (PPAs) to assess whether implementation is on schedule and to identify areas requiring corrective intervention.

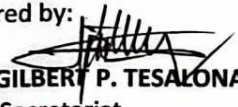
Key Discussion Point:

- CONSTRUCTION/IMPROVEMENT OF COMFORT ROOM IN MUNICIPAL BUILDING OF SAN JOSE— Brgy. South, San Jose, Northern Samar

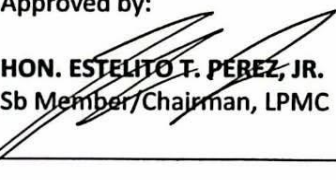
V. ADJOURNMENT

There being no other matters to discuss, the meeting was adjourned at 03:00 P.M. The Chairman thanked all the members and participants for their attendance and active participation.

Prepared by:


Engr. GILBERT P. TESALONA
LPMC Secretariat

Approved by:


HON. ESTELITO T. PEREZ, JR.
Sb Member/Chairman, LPMC