



Republic of the Philippines
Province of Northern Samar
MUNICIPALITY OF SAN VICENTE

MUNICIPAL PROJECT MONITORING COMMITTEE

MINUTES OF THE LOCAL PROJECT MONITORING COMMITTEE

SECOND QUARTER MEETING

May 28, 2026, 9:00 AM
@ Sangguniang Bayan Session Hall

I. Preliminaries

II. The 2nd Quarter Meeting of the Local Project Monitoring Committee (LPMC) was called to order at exactly 9:15 in the morning by the Presiding Officer - Hon. Homer C. Trinidad - LPMC Chairman.

III. Roll Call and Acknowledgment of Participants was conducted by *r. Franco B. Francisco*, MPDC/LPMC Secretariat Head.

IV. The Presiding Officer declared the presence of the Quorum.

IV. The Municipal Mayor, Hon. Edgar T. Catarongan, Jr., also the MDC Chair, who also attended the meeting delivered a short Opening Statement.

V. Business of the Day:

A. Presentation of the Executive Order Reorganizing the Local Project Monitoring Committee by Franco B. Francisco. MPDC and LPMC Secretariat Head.

The new Executive Order was presented by Franco B. Francisco with the new composition and with their roles and responsibilities.

B. Priority Programs/Projects to be monitored was presented by Engr. Arman Luneza

C. Orientation on Project Monitoring Committee (PMC) Functionality Indicators.

To reinforce the efficiency and effectiveness of the Local Project Monitoring Committee (LPMC) in carrying out its mandate, an Orientation on Project Monitoring Committee (PMC) Functionality Indicators was successfully conducted by MLGOO Jane Figueroa. During the session, each indicator was thoroughly discussed, ensuring that members clearly understood their roles, responsibilities, and the standards expected of the committee. The orientation fostered a deeper appreciation of the importance of monitoring

and evaluation in project implementation, which ultimately led to the renewed commitment and active participation of all members. This initiative reflects the LGU's continuous effort toward good governance and improved service delivery.

D. Preparation for the Second Quarter LPMC Submission was conducted by MLGOO Jane Figueroa.

VI. Other Matters

VII. Announcement

VIII. Adjournment - The minutes was adjourned at exactly 11:30 in the morning.

Prepared by:



FRANCO B. FRANCISCO
LPMC Secretariat

Approved:



HON. HOMER C. TRINIDAD
LPMC Chair