



OFFICE OF THE MUNICIPAL MAYOR

EXECUTIVE ORDER NO. 18 Series of 2026

REORGANIZATION OF THE MUNICIPAL PROJECT MONITORING COMMITTEE (MPMC) OF THE MUNICIPALITY OF SAN VICENTE, PROVINCE OF NORTHERN SAMAR

WHEREAS, Executive Order No. 376, s. 1989, as amended by E.O. 93, s. 1993, establish the Regional Project Monitoring and Evaluation System (RPMES) to facilitate project implementation and devolve facilitation, problem solving, monitoring and evaluation of foreign, national and locally funded projects to the sub-national levels;

WHEREAS, the Department of the Interior and Local Government (DILG) Memorandum Circular (MC) No. 2004-78 dated June 22, 2004 mandates the organization/reactivation of Project Monitoring Committees (PMCs) in the local government units;

WHEREAS, the Project Monitoring Committees shall be the monitoring arm of the Municipal Development Council (MDC) and the scope and coverage of its monitoring responsibilities were also expanded to include the following:

1. Foreign and nationally funded projects including development projects funded from the Internal Revenue Allotment (IRA) share of the LGUs supported by funds released directly to the municipality; and
2. Projects funded from locally-generated resources which are implemented within the Municipality;

NOW THEREFORE, I EDGAR T. CATARONGAN, JR., Municipal Mayor of San Vicente, Northern Samar, by virtue of the powers vested in me by law, do hereby **ORDER**:

Section 1. Reorganization of the Municipal Project Monitoring Committee. – the Municipal Project Monitoring Committee, herein referred to as the Committee, in the Municipality of San Vicente, Northern Samar, is hereby re-organized to be composed of the following:

Chairman: HON. HOMER C. TRINIDAD	- SB Member/MDC Nominee
Co-Chair : MS JANE A. FIGUEROA	- MLGOO, DILG Representative
Members : HON. ELGIN C. ZOSA	- Liga ng mga Barangay President/MDC Nominee
NELIA G. ARCIPE	- NGO/PO Representative/MDC Member
CONNIE M. DEL CORRO	- NGO/PO Representative
HON. ARSENIO PONDANG	- Punong Barangay/ MDC Nominee
HON. EUNICE M. OLITAN	- Punong Barangay/MDC Nominee
HON. QUIRINO O. LLEVER, JR.	- Punong Barangay/MDC Nominee
MR. NEIL JOHANSON J. CHUA	- Municipal Budget Officer/ MDC Nominee

Secretariat: FRANCO B. FRANCISCO - MPDC/Head of Secretariat

SECTION 2. Duties and Responsibilities: The Committee shall perform the following duties and responsibilities:

1. Provide list and schedule of all projects to be monitored to NGOs involved in project monitoring;
2. Collect and process reports of implementers and NGO monitors on the status of project implementation for their information of the development council and next higher level project monitoring committee;
3. Pinpoint problems and verify information to be submitted for analysis and action of the development council;
4. Provide feedback on the remedial actions of the development council and follow up their implementation;

5. Prepare and disseminate periodic project monitoring report on the status of project implementation;
and
6. Elevate to higher level bodies problems/issues which are not resolved at their level

SECTION 3. Duties and Responsibilities of the Secretariat. – The Secretariat shall perform the following duties and responsibilities:

1. Prepare the monitoring program to be undertaken by the Committee during any given fiscal year, which will include, among others, the list of projects and schedule of implementation based on submissions of implementing agencies;
2. Provide the Municipal Mayor with information on the projects to be monitored by the Committee;
and
3. Facilitate inter-agency, inter-governmental and field headquarters coordination, whenever necessary.

SECTION 4. Filling in of Vacancy. – Any vacancy in the NGO/PO memberships of the Committee shall be filled in by the Municipal Mayor from the list of nominees submitted for the purpose by the MDC. The newly appointed member/successor shall serve only for the unexpired term. The name of the successor will be ipso facto included in Section 1 of this Order;

SECTION 5. Repealing Clause. – All other orders, rules, regulations and issuances or parts thereof which are inconsistent with this Order are hereby repealed or modified accordingly.

SECTION 6. Effectivity. - This Executive Order shall take effect immediately.

ISSUED this 15th day of June, 2026 at the Municipality of San Vicente, Province of Northern Samar.


EDGAR T. CATARONGAN, JR.
Municipal Mayor