



Republic of the Philippines
Province of Northern Samar

Municipality of San Vicente

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LOCAL PROJECT MONITORING COMMITTEE

Excerpt of the Minutes of the Third Quarter Joint Meeting of the Municipal Development Council (MDC), Municipal Peace and Order Council (MPOC), Municipal Anti-Drug Abuse Council (MADAC), Local Project Monitoring Committee (LPMC), Municipal Ecological Solid Waste Management Board (MESWMB), and Local Poverty Reduction Action Team (LPRAT) of the Municipality of San Vicente on September 24, 2026 at the Function Hall of the New Municipal Building

Present:

HON. HOMER C. TRINIDAD - SB Member - LPMC Chairman
MS. JANE A. FIGUEROA - MLGOO - LPMC Co-Chair
HON. QUIRINO O. LLEVER, Jr. - PB, Brgy. Punta - Member
HON. EUNICE OLITAN, PB - Brgy. Destacado - Member
HON. ARSENIO PONDANG, PB - Brgy. Mongolbongol - Member
HON. ELGIN C. ZOSA - PB, Brgy. Sangputan & Liga President - Member
MRS. NELIA G. ARCIPE.- CSO Representative - Member
MRS. CONNIE M. DEL CORRO – CSO Representative -Member

Absent:

MR. NEIL JOHANSON J. CHUA, CPA – MBO - Member

- I. Call to Order – The meeting was called to order at exactly 3:25 in the afternoon by Hon. Homer Trinidad, LPMC Chair, as the Presiding Officer and delivered his Opening Statement. He expressed thanks to all the attendees of the Meeting.
- II. Roll Call – The attendance was called by the Secretariat and majority of the members are present and quorum was declared and the participants were acknowledged.
- III. Reading of the Previous Minutes – The minutes of the previous meeting was declared deferred.
- IV. Business of the Day:

A. The Chair called Municipal Engineer Arman Luneza to present the Priority Programs/Projects to be monitored. Engr. Luneza reported that in the third quarter of 2026 the Construction of the San Vicente Fish Port is the priority project that should be monitored.

Through a power point presentation he gave the LPMC members the overview of the project - the lay out and the site development plan. He announced that the target date of completion of the project is December 8, 2026 and that as of September the physical accomplishment is 84%.

Hon. Arsenio Pondang asked Engr. Luneza if there is a possibility that an ingress and egress can be established at the side of the residential areas bordering the fish port.

Engr. Luneza informed the members that as planned a perimeter fence will be constructed around the fish port to secure the facility. And he added that an ingress and egress point as requested by the nearby residents is out of the question being not included in the plan.

B. The Chair recognized Punong Barangay Elgin C. Zosa and she presented a motion to institutionalize the regular Quarterly Monitoring the locally funded projects by the Local Project Monitoring Committee (LPMC) of the Municipality of San Vicente and the said motion was duly seconded by OIC-MLGOO Jane A. Figueroa.

The Chair asked for any reaction, question or for any contrary motion but hearing none the motion was declared by the Chair as approved unanimously.

C. Preparation for the Third Quarter LPMC submission was conducted by MLGOO Jane Figueroa.

The Chair accepted the report of MLGOO Figueroa with thanks and approval.

D. Ma'am Nelia Arcipe, the CSO representative raised a point of order and the Chair recognized her. Ms. Arcipe inquired whether the CSO representatives are required to be present during project inspection and monitoring and also during meetings.

The Co-Chair Maam Figueroa answered the query on behalf of the Chair that it is a requirement that there should be a CSO representative in every site inspection and project monitoring.

I. Other Matters

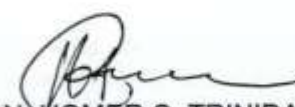
II. Announcement

III. Adjournment - The meeting was adjourned at exactly 4:10 in the afternoon.

Prepared by:


FRANCO B. FRANCISCO
LPMC Secretariat

Approved:


HON. HOMER C. TRINIDAD
LPMC Chair