



Republic of the Philippines
Province of Northern Samar

MUNICIPALITY OF VICTORIA

Local Project Monitoring Committee

MINUTES

Minutes of the LPMC Project Monitoring conducted on February 23, 2026l at 11:00 in the morning.

The LPMC convene at the Municipal Hall to conduct a preliminary briefing on the priority projects to be inspected/monitored. At 1:00 in the afternoon, the team proceeded to the field and carried out project monitoring activities. Presented below are the projects monitored, along with the corresponding comments and recommendations.

Project Title	Project Description	Findings/Observations	Recommendations/ Status
1. Repair of Evacuation Center	A. Removal of existing window & replacement of new sliding window B. Repair of doors C. Fabrication/ Construction of rainwater catchment overhead tank D. Fabrication/ Construction of ramp railings E. 232.30 sq.m tile works	➤ Doors of both male and female comfort rooms did not align with the frame ➤ Sliding windows ➤ Rainwater Catchment ➤ Ramp railings ➤ 232.30 sq.m tile works	➤ Doors should be realigned
2. Construction of Flood Control at Brgy. Zone I	Clearing, Construction/ Installation of flood control (Concrete rubble) with face covering and head wall (0.0540 kms)	➤ 55.1m flood wall	➤ Completed

The monitoring ended at around 4:00 PM, and meet up again at the executive hall and discuss the project's observations and findings. The meeting was then adjourned at approximately 4:30 PM.

Prepared by:

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Approved:

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