

Republic of the Philippines
Province of Samar
CITY OF CATBALOGAN
Local Project Monitoring Committee

*Minutes of the 1st Quarter Meeting of the Local Project Monitoring Committee (LPMC)
held last January 20, 2026, 9:00AM at City Mayor's Office, Brgy. 04 Poblacion,
Catbalogan City*

Attendance:

Present:

Engr. Zerlin H. Delgra, City General Services Officer
Ms. Janice B. Terado, CLGOO
Engr. Lucy D. Francisco, City Engineer
Engr. Rex Marvin R. Fabrigaras, Engineer IV
Engr. Floreza A. Marco, Engineer I
Engr. Jesus Ocasla, Engineer IV
Engr. Arnaldo V. Aroza, City Planning and Development Coordinator
Ms. Peachy Y. Daguman represented by Dwyn Fredric Piczon
Ms. Ma. Zenaida C. Dilao represented by Ms. Rhea Camarines

Absent:

April Nikko T. Ramos, REACT Representative
Engr. Rizal N. Ignacio, Tax Mapper IV
Jovic C. Rapanan, WARAYA President
Paul Adonis, CYDRRM President

The Local Project Monitoring Committee (LPMC) convened on January 20, 2026 at 9:00 AM at the City Mayor's Office, Brgy. 04 Poblacion, Catbalogan City.

I. Call to Order, Opening Message, and Confirmation of Quorum

The meeting was called to order at 9:00AM by Engr. Zerlin H. Delgra, Chairperson of the LPMC. He welcomed the members and representatives present and confirmed that a quorum was duly constituted.

II. Matters Discussed

A. Approval of the Calendar Year 2026 Work and Financial Plan

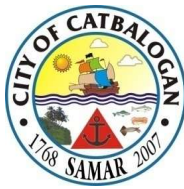
Engr. Zerlin H. Delgra presented the Calendar Year 2026 Work and Financial Plan (WFP) of the Local Project Monitoring Committee (LPMC), highlighting the identified Programs, Projects, and Activities (PPAs), including project monitoring, site inspections, validation activities, coordination meetings, capacity-building initiatives, and the provision of appropriate protective clothing and equipment for the inspection team.



We would love to
hear from you!

Catbalogan City Hall, Rizal Avenue, Catbalogan City, Samar, Philippines 6700
+63 55 832 6377 | www.catbalogancity.gov.ph | cmocatbalogan@gmail.com





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He emphasized that the effective implementation of these PPAs is essential to ensure proper tracking of project progress and compliance with established standards and guidelines.

After discussion and deliberation, **Ms. Janice B. Terado, City Local Government Operations Officer, moved for the approval of the resolution**, which was duly seconded by **Engr. Jesus Ocasla, Engineer IV**.

There being no objection, the Committee unanimously approved the resolution.

B. Approval of the Calendar Year 2026 Monitoring and Evaluation (M&E) Plan

Engr. Rex Mari presented the Calendar Year 2026 Monitoring and Evaluation (M&E) Plan, outlining the strategies, methodologies, timelines, and activities necessary for the effective conduct of monitoring and evaluation functions.

The body acknowledged that the implementation of the M&E Plan will facilitate timely reporting, identification of issues and gaps, and provision of appropriate recommendations to improve project implementation.

Upon motion of **Engr. Lucy D. Francisco, City Engineer**, duly seconded by **Ms. Janice B. Terado, City Local Government Operations Officer**, the Committee unanimously approved the following:

C. Other Matters

The Committee discussed the importance of sustained coordination among concerned offices and agencies to ensure the effective implementation of the approved plans and the timely submission of monitoring reports.

III. Adjournment

There being no other matters to discuss, the meeting was adjourned at 10:30AM.

Prepared by:


ARNALDO V. AROZA
CPDC / LPMC Secretariat

Approved by:


ZERLIN H. DELGRA
CGSO / LPMC Chairperson



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